

# LUMBERTON TOWNSHIP SCHOOL DISTRICT

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Lumberton, NJ 08048

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Dear Lumberton Parents and Guardians:

***This year, the Lumberton Township School District is pleased to offer students a hot breakfast option.*** Breakfast is offered at all four of our district schools, ***including once-a-week hot breakfast options such as pancakes, waffles or baked French toast sticks.***

Students who participate in the Lumberton Breakfast Program will be offered at least four food items each day and are required to take at least three food groups. The required food groups for the breakfast program include fruit and/or vegetables, milk (fat-free chocolate or 1 percent white milk), and whole grain. Juice may be offered and is considered a serving of fruit.

Encouraging your child to eat breakfast at school ensures that they are starting the day with the fuel they need in order to learn. Studies show that test scores go up and behavior problems go down when children eat a nutritious breakfast. What's more, Lumberton's breakfast prices have not increased from last year: a regular-priced student breakfast is \$1.25 and reduced price breakfasts are \$0.30 cents (subject to district approval).

Students may purchase breakfast in the cafeteria any morning they wish using their prepaid meal account. Parents should log into [www.myschoolbucks.com](http://www.myschoolbucks.com) to place money and permissions on their children's meal accounts prior to the start of school. Students who are eligible for free lunches also automatically qualify for free breakfasts. All information on students' qualifying lunch category is kept strictly confidential. If you do not remember your child's student ID number, or you are new to the district, you may log into Genesis to locate it: <https://www.lumberton.k12.nj.us/genesis-parent-access/>

Consider allowing your child to eat a nutritionally-balanced breakfast at school! Any food service questions should be directed to Leah Koveloski, Sodexo's Food Services Coordinator in Lumberton at [lkoveloski@lumberton.k12.nj.us](mailto:lkoveloski@lumberton.k12.nj.us) or 702-5555 x3912. Thank you.

Sincerely,



Thomas J. Fanuka  
Business Administrator/Board Secretary

# LUMBERTON TOWNSHIP SCHOOL DISTRICT

## CAFETERIA SERVICES

32 Dimsdale Drive

Lumberton, NJ 08048

Phone (609) 702-5555 ext.3912

**Leah Koveloski, Food Service Director**

The Lumberton schools' cafeteria uses a computerized debit system that tracks breakfast and lunch purchases and allows the option to pay in advance for meals and/or a la carte foods (yogurt, milk, ice cream, cookies, etc). Students enter a personal identification number (PIN) to access their account. **Students' PIN numbers are the last five digits of their Student Identification number**, located on their Student ID card and/or class schedule. All students purchasing food in the cafeteria MUST input a PIN number. Money is deducted only when students use their account; the system knows the type of meal and deducts the money accordingly.

To prevent fraudulent system use, the account user's digital photo appears on the cashier's monitor each time the account is accessed. Only the student whose image matches the photo may use that account.

### Advanced Payment Options

**Option #1: Cash on Account**

Depositing funds (\$10, \$20, \$50) into a cash debit account allows a student to purchase breakfast, lunch and/or snacks in the cafeteria with no limitations: the account balance decreases with each purchase.

**Option #2: Prepaid Meals Only**

Monies put on account can be designated for student breakfast and/or lunch only – students would pay cash for snacks. Any number of meals may be purchased: multiply the number of meals by the cost of each.

**Option #3: Prepaid Meals AND Cash on Account**

Purchasing prepaid meals and putting "cash on account" allows students to purchase breakfast, lunch and snacks. The system places no limitations on snacks. Therefore, when making a payment, state clearly how much money is for prepaid meals and how much is for "cash on account".

### Advanced Payment Methods

**Method #1: Pay Online with a Credit Card**

Use a credit card to deposit money into a student account, or view a student's last 30 days of activity, at [www.myschoolbucks.com](http://www.myschoolbucks.com). Online payment may only be used with "cash on account". There is a \$1.50 surcharge (charged to the user's credit card) to use the online deposit system; there is no charge to view participation reports and account balances. Use the Cafeteria Advanced Payment Form with each prepayment and send in to school with your child or email to [lkoveloski@lumberton.k12.nj.us](mailto:lkoveloski@lumberton.k12.nj.us).

**Method #2: Pay Online with an E-Check**

Parent designates a monetary amount that is automatically withdrawn from a bank account to replenish funds directly into a student's lunch account. This is automatically done when a child's lunch account falls below the parent's designated minimum. Each transaction will also deduct a \$1.50 fee from the bank account. Register/set up payments via [www.myschoolbucks.com](http://www.myschoolbucks.com); use the Cafeteria Advanced Payment Form with each prepayment and send in to school with your child.

**Method #3: Pay at School with Prepaid Envelopes**

Available at cashier stands for check prepayment. Use the Cafeteria Advanced Payment Form to send in with each deposit throughout the year. Make check payable to **Lumberton Township Cafeteria**. Cash is accepted but not recommended. When account balances reach a negative status the system can notify parents via e-mail, if they provide an e-mail address.

## Accounts and Cafeteria Services

### Payment Stipulations for Checks and Cash

Parents may not send one check for children in different schools; they must send a separate check to each school their children attend. Sodexo does not recommend sending children in with cash; it can get easily misplaced or lost. However, if a parent or guardian gives a child cash, the parent is asked to please label the container holding the child's lunch money with the child's full name and fund disbursement preferences. It is impossible to track missing cash if there is no identifier on the carrier.

### Negative Balance Notification

Negative balance notices are sent out once a week, every Thursday. Parents or guardians who provide an up-to-date e-mail address will receive a negative balance notification as soon as it is sent out. Parents or guardians who do not provide an e-mail address will receive a hard copy of their negative balance notification, which could take several days to receive, from printer to student. The cafeteria system is not part of the school's student information system; therefore it is imperative that parents fill out the e-mail portion of the Cafeteria Advanced Payment form to assure they are in the system in the cafeteria.

### Account Blocks (Prevention of Food Purchases)

Parents and guardians can put "blocks" on their children's accounts, in order to block the purchase of certain food items such as snacks. In order to do so, provide a small description on Cafeteria Advanced Payment form, such as "Snacks on Friday only", "No snacks allowed", "Snacks with cash only", etc. or email [lkoveloski@lumberton.k12.nj.us](mailto:lkoveloski@lumberton.k12.nj.us).

### Lunch Charging

"Charging" is a term used in the cafeteria to refer to a child who requests lunch, but whose account has a negative balance. Lunch charging has nothing to do with a parent's credit card transactions or credit limit. All children can "charge" up to five lunches of their choosing on their account. However, if an account exceeds five charges, that student will not be able to purchase a main meal; instead he or she will be offered an alternative meal, such as a sandwich. ***NO CHILD IS EVER DENIED LUNCH!!*** That being said, it is most beneficial to students for parents or guardians to keep lunch accounts up-to-date.

### Updating Contact Information

Any changes in contact information, such as email address or mobile phone numbers, must be updated via [www.myschoolbucks.com](http://www.myschoolbucks.com). Cafeteria staff cannot get the information updated through Genesis.